Minutes SVCC Committee Meeting 7ᵗʰ November 2018

Attending: TH, MC, DM, CP, JT, CS and DH

	Discussion and questions	Impact/Actions
Minutes of last meeting and matters arising	All matters will be covered later in meeting	
Website	Google changing website and DH had sent report to us all about implications. Also domain name registration coming up in December. At moment website not appearing in searches as domain name stroudvalleys.cc unusual and maybe we need to change to .org.uk domain name. DH explained that looking at hosting with GoDaddy with Wordpress software: Year 1 £58 for a plain website; in subsequent years doubles to £116 per annum, for secure website (https) Year 1 £100 and subsequent years £172; worth thinking about domain name at same time +£9; https encrypts whole transfer; MC – asked what is our annual income? CP - Cycling UK £200 and subs from rides, make loss on kit; There is a web page on Cycling UK but quite limited; MC – is it worth investigating Cycling UK? TH – income from subs is more than enough to cover it JT – putting our funds to good use. Proposal to do it now and change domain name and DH is happy to do it. It will change some of things e.g. photos and ride lists and it makes it slightly more difficult. If there is a cancellation or urgent change to ride, it will be harder to amend spreadsheet. There will be a scrolling banner with 3 items to show changes for those who don't do emails but do use website. We can still keep google groups, google drive and google email updates. Only people who need logon details will be committee members who need to upload photos and documents to the website. Suggested time line – during November and changing domain name in December, so should be up and running by January. Unanimous agreement to go ahead with changes to websites including domain name.	DH to see if Cycling UK able to host and check no other hosts cheaper and report back to committee with a view to making changes asap
GDPR	DH said that we need to emphasise on Managing Members' Data spreadsheet that google group and email is a closed group and that sometimes there will be name **and** email address; also need to mention Facebook group which is closed group; DH suggests that we get rid of forums as part of Google groups and we could use forum that is part of new website; Committee agreed to this proposal. Discussed use of historical data and felt that it is OK to keep historical data as part of history of club;	CS to amend Managing Members' Data spreadsheet as suggested; DH to delete forum that is part of Google groups

Treasurer's Report	£1636 in the bank, cash £146.95, kit £574 – about £1000 spent on kit and similar amount to go on kit and bank balance will be down to about £600	NJ and RG are looking into having a quarterly leaders' board
Rides Secretary's Report	Tuesday ride (6th November) went well and well organised – 2 rides – shorter and longer; MC – all responsible for group working properly and need to speak up; TH – improvement since summer in rides and ride discipline; Not a problem at the moment to get people to put name forward to lead rides; MC –asked if there were any new riders who might like to lead a ride. TH – not ready yet but showing promise; 3 new good riders; Seeing it as a social club as well as cycling club; stops for refreshments; DH: some clubs just leave people behind; General feeling that SVCC was a club that balanced the social aspect with the cycling aspect.	
Social Secretary	DM: contacted email updates asking for ideas for social events. Would like to arrange Quiz night or Film night and discussed which time of year would be best. . Keep Skittles Night and add in film night possibly with some cycling event DVDs or quiz night; Christmas Dinner to take place at Old Crown Pub, Parkend, Paganhill on Sunday 16th December – 2 course £17 and 3 course £22; Pub want to have some indication of numbers by mid November and want deposit of £5 per head. Stonehouse Wheelers are aware that possibly thinking of separate events for next year. Venue can accommodate up to 60 and if 40+ then can have whole of conservatory room to ourselves; MC – Carol Service – 9th December; Church organised and should have vicar organised. Talking about lunch before Carol Service. CS to contact volunteers to make food and contact other clubs. 12:30pm for food and 2pm for Carol Service; Ask for contribution for food – minimum £3 to cover cost of food / church hall. JT is in charge of Christmas Tree Festival this year and says all in hand.	DM to further investigate DM to contact all via email updates about Christmas Dinner CS to contact all via email updates about the Carol Service and other local clubs
Secretary and Registration Officer	Annual return is due in at beginning of December; CS expressed a need to "clean up" email updates and is going to contact all to ask if they want to remain on the list.	CS to complete Annual Return CS to contact all on email updates asking for a response by end of year as to whether they want to remain on email updates
Welfare and Publicity Officer	JT – discussed emergency contact cards, most people have mobile phone, advise that all riders have a contact card or Emergency Contact / ICE number on phone; Made enquiry into how to make contact card, details on one side and logo on other side. Costs: 100 would cost £35 and VAT, +£10 set up fee. Would have in wallet / purse; often phones are locked;	JT – to make template to email out as suggestion for riders to have

	MC – Cycling UK suggest doing register before the start of the ride but committee felt this unnecessary; JT wanted to make some Business card / flyers to have at Christmas Tree Festival and asked whether we will be able to put new website address on it. DH said yes and new website address will be: www.stroudvalleycyclingclub.org.uk Carol Service – asked if we want to contact any other clubs and publicise more widely and agreed yes.	JT to make up some flyers and get photocopied ready for Christmas Tree festival CS – to contact more clubs about the Carol Service
Chairman	MC had been approached by a cyclist about providing opportunities for riding for under 16s. MC emailed Cycling UK to ask advice about safeguarding and insurance; Discussion about Bikeability and thinking about routes that they could use and whether a DBS would be needed and who the responsible adult would be. Desire to help bring young people into cycling, exercise etc. but we are looking for advice about parental consent, insurance etc.; TH – Gloucester City provide for young people; No option for riding off-road here. Cheltenham have places for races for cycling; MC – need to be teaching them how to ride in a group, riding longer distances, social cycling but there is not the infrastructure at moment to enable this to happen JT – asked if local businesses would be able to help in any way. There was some lively discussion around the issue. Discussion about whether or not we need to change the rides trophy so that it contains Cycling UK name and logo. MH had suggested this at AGM. TH – doesn't like new Cycling UK logo and likes the look of old trophy; MH offered to remake. MC to thank MH for kind offer but explain that not needed at the moment. JT – felt there was no urgency and that it can be an agenda item at next year's AGM. Committee decided that a Ride Leader's trophy was not needed.	MC – await response from Cycling UK MC to tell MH about decision CS to include as agenda item at next year's AGM
AOB	JT – enquiry from John Shipman about offering rides to people with disabilities, sent him email but not heard back from him CP – asked whether British Cycling members cycling with us are insured. The answer was that you have to be a member of Cycling UK to cycle with SVCC and that you have to have membership of British Cycling to cycle with them.	
Date and time of next meeting	Wednesday 6th March 2019 at 7pm at JT's house F-O-S	